

HONORABLE BARBARA J. ROTHSTEIN

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON AT SEATTLE**

AMEAN STANIZKY;

Plaintiff,

v.

PROGRESSIVE DIRECT INSURANCE  
COMPANY.

Defendant.

NO. 2:20-cv-00118-BJR

**STIPULATION AND ORDER  
REGARDING REMOTE  
DEPOSITIONS**

Plaintiff Amean Stanikzy and Defendant Progressive Direct Insurance Company jointly stipulate to the following protocol when conducting depositions via remote means:

1. Pursuant to Federal Rules of Civil Procedure 30(b)(3) and (b)(4), the parties agree that depositions in this action may be taken remotely via videoconference and may be recorded in any reliable audio or audiovisual means. Any such audio or audiovisual means must be consistent with the requirements set forth in Rule 30(b)(5), including the requirement that, unless the parties further stipulate otherwise, the deposition “shall be conducted before an officer” as contemplated by Rule 28, and that the deponent be placed under oath by that officer. The deponent will be required to provide government-issued identification, and this identification must be legible on the video record.

1           2.       A deposition will be deemed to have been conducted “before” an officer as defined by  
2 Rule 28(a)(2), so long as that officer attends the deposition at least via the same remote means  
3 (e.g., videoconference) used to connect all other remote participants, and so long as all participants  
4 (including the officer) can hear and be heard by all other participants.

5           3.       The deponent, court reporter, videographer, and counsel for the parties will each  
6 participate in the videoconference deposition remotely and separately, absent other agreement of  
7 the parties. Counsel will meet and confer ahead of any depositions that are taken through remote  
8 means to confirm who will be in attendance during the deposition. Each person asking or  
9 answering questions or objecting at the deposition shall be visible to all other participants, their  
10 statements shall be audible to all participants, and they should each strive to ensure their  
11 environment is free from noise and distractions. The parties further agree that an employee of the  
12 retained legal services vendor may attend each remote deposition to video record the deposition  
13 and troubleshoot any technological issues that may arise.

14           4.       The parties agree that these video-recorded remote depositions may be used at a trial  
15 or hearing to the same extent that an in-person deposition may be used at trial or hearing, and the  
16 parties agree not to object to the use of these video recordings on the basis that the deposition was  
17 taken remotely. The parties reserve all other objections to the use of any deposition testimony at  
18 trial, and further reserve any objections related to technical difficulties such as inability to hear a  
19 question or answer. The parties, however, shall work in good faith to address and resolve all  
20 technical difficulties at the deposition and shall not wait until after the deposition to raise  
21 objections.

22           5.       No counsel shall initiate a private conference, including through text message,  
23 electronic mail, or the chat feature in the videoconferencing system, with any deponent while a  
question is pending.

1           6.       During the duration of any deposition that is taken through remote means, the only  
2 window that the deponent may have open or visible on his or her computer or other screen(s) is  
3 the videoconference webpage or software necessary to attend the deposition and view any  
4 deposition exhibits. The deponent shall not have any other electronic applications, webpages,  
5 communications, or documents visible on his or her computer screen(s) while he or she is  
6 providing sworn testimony.

7           7.       During breaks in the deposition, the parties may use any breakout room feature  
8 provided by the legal services vendor, which simulates a live breakout room through  
9 videoconference. Conversations in the breakout rooms shall not be recorded. The breakout rooms  
10 shall be established by the legal services vendor prior to the deposition and controlled by the legal  
11 services vendor. This provision does not preclude the parties from using alternative means to meet  
12 during breaks in the deposition at their discretion.

13           8.       Remote depositions shall be recorded by stenographic means consistent with the  
14 requirements of Rule 30(b)(3) but, given the COVID-19 pandemic, the court reporter need not be  
15 physically present with the witness whose deposition is being taken. The parties agree not to  
16 challenge the validity of any oath administered by the court reporter, even if the court reporter is  
17 not a notary public in the state where the deponent resides.

18           9.       The court reporter will stenographically record the testimony and the court reporter's  
19 transcript shall constitute the official record. The legal services vendor will simultaneously  
20 videotape the deposition and preserve the video recording. The court reporter may be given a copy  
21 of the video recording and may review the video recording to improve the accuracy of any written  
22 transcript.  
23

1       10.     The party that noticed the deposition shall be responsible for procuring a written  
2 transcript and, where so noticed, a video record of the remote deposition. The parties shall bear  
3 their own costs in obtaining a transcript and/or video record of the deposition.

4       11.     The party that noticed the deposition shall provide the legal services vendor with a copy  
5 of this stipulation and order at least 24 hours in advance of the deposition.

6       12.     At the beginning of each deposition, consistent with Rule 30(b)(5)(A), the legal  
7 services vendor employee responsible for video-recording the deposition shall “begin the  
8 deposition with an on-the-record statement that includes: (i) the officer’s name and company  
9 affiliation; (ii) the date, time, and place of the deposition; (iii) the deponent’s name; (iv) the  
10 officer’s administration of the oath or affirmation to the deponent; and (v) the identity of all persons  
11 present.”

12       13.     At the beginning of each segment of the deposition, consistent with Rule 30(b)(5)(B),  
13 the legal services vendor employee responsible for video-recording the deposition shall begin that  
14 segment of the remote deposition by reciting: (i) the date, time, and place of the deposition; and  
15 (ii) the deponent’s name.

16       14.     The parties agree to work collaboratively and in good faith with the legal services  
17 vendor to assess each deponent’s technological abilities and to troubleshoot any issues at least 48  
18 hours in advance of the deposition so any adjustments can be made. The parties also agree to work  
19 collaboratively to address and troubleshoot technological issues that arise during a deposition and  
20 make such provisions as are reasonable under the circumstances to address such issues. This  
21 provision shall not be interpreted to compel any party to proceed with a deposition where the  
22 deponent cannot hear or understand the other participants or where the participants cannot hear or  
23 understand the deponent.

1       15. Every deponent shall endeavor to have technology sufficient to appear for a videotaped  
2 deposition (*e.g.*, a webcam and computer or telephone audio), and bandwidth sufficient to sustain  
3 the remote deposition. Counsel for each deponent shall consult with the deponent prior to the  
4 deposition to ensure the deponent has the required technology. If not, counsel for the deponent  
5 shall endeavor to supply the required technology to the deponent prior to the deposition. In the  
6 case of third-party witnesses, counsel noticing the deposition shall supply any necessary  
7 technology that the deponent does not have.

8       16. The parties agree that this stipulation and order applies to remote depositions of non-  
9 parties under Rule 45 and shall work in a collaborative manner in attempting to schedule remote  
10 depositions of non-parties. The party noticing any third-party deposition shall provide this  
11 stipulation and order to counsel for any non-party under Rule 45 a reasonable time before the date  
12 of the deposition.

13       17. To the extent practicable, the parties agree that the noticing party shall provide physical  
14 copies of exhibits pursuant to Subsection a of this provision. However, nothing in this order  
15 prohibits the noticing party from providing exhibits electronically where necessary. The parties  
16 agree that counsel noticing the deposition shall be responsible for making physical or electronic  
17 copies of documents that may be used as exhibits at the deposition available to the deponent, the  
18 deponent's counsel, the other party's counsel, and the court reporter.

- 19       a. In providing physical copies of exhibits, noticing counsel shall so inform the  
20 deponent's counsel, the other party's counsel, and the court reporter prior to  
21 transmittal of the documents and shall provide tracking information for the  
22 package. Such documents shall be delivered the business day before the deposition.  
23 Counsel for the deponent, the other party's counsel, and the court reporter shall  
confirm receipt of the package by electronic mail to counsel noticing the deposition.

1 Every recipient of a mailed package shall keep the package sealed until the  
2 deposition begins and shall only unseal the package on the record, on video, and  
3 during the deposition when directed to do so by the counsel taking the deposition.  
4 This same procedure shall apply to any physical copies of documents any other  
5 counsel intends to use for examining the witness.

- 6 b. In providing electronic copies of exhibits, noticing counsel shall so inform the  
7 deponent's counsel, the other party's counsel, and the court reporter prior to  
8 transmittal of the documents. Noticing counsel shall provide the appointed legal  
9 services vendor with electronic copies of the documents no less than six hours in  
10 advance of the deposition's scheduled start time. The legal services vendor shall  
11 be responsible for making the electronic copies of the exhibits available to each  
12 person present at the deposition. The legal services vendor shall not make any of  
13 the electronic copies of the exhibits available to counsel for the non-noticing party,  
14 the deponent, or counsel for the deponent until the exhibits are marked for use  
15 during the deposition. This same procedure shall apply to any electronic copies of  
16 documents any other counsel intends to use for examining the witness.

17 18. All deponents receiving documents before or during a deposition, pursuant to Section  
18 17 above, shall return the documents to the counsel who sent them originally, within two business  
19 days following the completion of the deposition, and shall not retain them in any manner. Counsel  
20 noticing the deposition shall include a pre-paid return shipping label in any package of documents  
21 mailed to a deponent.

22 19. Any reasonable delays or breaks necessary for the parties to accommodate  
23 technological issues arising from depositions that are taken through remote means shall be  
excluded from calculation of deposition time under Rule 30(d)(1).

IT IS SO STIPULATED AND AGREED this 10<sup>th</sup> day of August, 2020.

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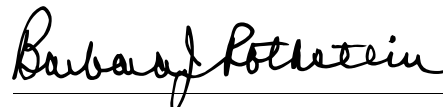
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PURSUANT TO THE ABOVE STIPULATION, IT IS SO ORDERED.

DATED this 18th day of August, 2020.



Barbara Jacobs Rothstein  
U.S. District Court Judge